CHANGE CONTROL AGENDA

FOR

01/18/2002

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
01	PeopleSoft HR . . . . k a	Ongoing .... Each Friday PR Check Issue day	Update HRSBOX, HRQA, and HRTEST databases throughout the day.	These databases will be unavailable during the updates.		N/A
02	PeopleSoft HR . . . . k a	Ongoing .... Mon. to Wed. Each Payroll Week	Bring down HRPROD Application Server from **10am Monday until 8am Wednesday**.	The server will be unavailable during this period of the Payroll week.		N/A
03	PeopleSoft HR . . . . k a	Friday, 02/08/2002	Perform patches to the HR Production areas from **7am** until **9am**.	The server will be unavailable during this period.		
04	PeopleSoft FS . . . . k a	Ongoing .... Each Friday between 1st & 2nd PR Check Issue days	Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day.	These databases will be unavailable during the updates on those days.		N/A
05	PeopleSoft FS . . . . k a	To Be Determined	Perform patches to the FS Production areas from **7am** until **9am**.	The server will be unavailable during this period.		N/A
44	HTE . . . . d j	**Rescheduled** for Saturday, 02/16/2002	Load HTE Version 6.0 to production.	HTE will be unavailable, beginning at 5pm, and may not be available for general use on Sunday, 02/17. Normal operation resumes on Monday, 02/18(holiday).		
59	McAfee Virus Scanner . . . . p p	**Rescheduled** for Wednesday, 01/23/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **ISD**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
60	McAfee Virus Scanner . . . . p p	**Rescheduled** for Monday, 02/02/2002 thru Friday, 02/08/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **FAX**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
65	McAfee Virus Scanner . . . . p p	**Rescheduled** for Wednesday, 01/30/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **Convention Center**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		

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66	McAfee Virus Scanner . . . . p p	**Rescheduled** for Monday, 02/02/2002 thru Friday, 02/08/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **MSC** (by department)	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
67	McAfee Virus Scanner . . . . p p	**Rescheduled** for Tuesday, 01/22/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **Parks**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
68	McAfee Virus Scanner . . . . p p	**Rescheduled** for Monday, 02/11/2002 thru Thursday, 02/28/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **City Hall** (by department)	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
69	McAfee Virus Scanner . . . . p p	**Rescheduled** for Tuesday, 02/12/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **Fire**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
73	McAfee Virus Scanner . . . . p p	**Rescheduled** for Wednesday, 01/23/2002	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: **RDA**	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
74	PeopleSoft . . . . k a	Saturday, 02/23/2002	Preventive Maintenance on Production databases.	All HR/FS databases down all day. Playarea data-bases will be dupes of Production. **DO NOT INPUT** these databases - they will not be captured into Production. Back up between 5pm & 7am on 02/24.		
75	Server Cabinet Move . . . . d r	Saturday, 02/02/2002 at 6pm	Move the 2 remaining South wall cabinets to line up with the East-West row of cabinets in the computer room.	Servers Oxygen, Thorium, & Helium will be unavailable for approximately 3 hours.		
76	NIC Installation . . . . d r	Saturday, 02/02/2002 at 6pm	Install copper Gigabit NIC on servers Oxygen and Thorium.	Servers Oxygen and Thorium will be unavailable for approximately 3 hours.		
77	AS/400 Move . . . . d j	Saturday, 02/02/2002 at 6pm	Move AS/400 CPU and Tape unit to the South wall of the computer room.	The AS/400 will be unavailable for approximately 3 hours.		

| 78 | PeopleSoft Servers . . . . d r | To Be Determined | Connect servers Titanium and Gold to the Cisco 4908 (Fiber Gigabit Ethernet). | Servers Titanium and Gold will be unavailable for approximately 3 hours. | | |